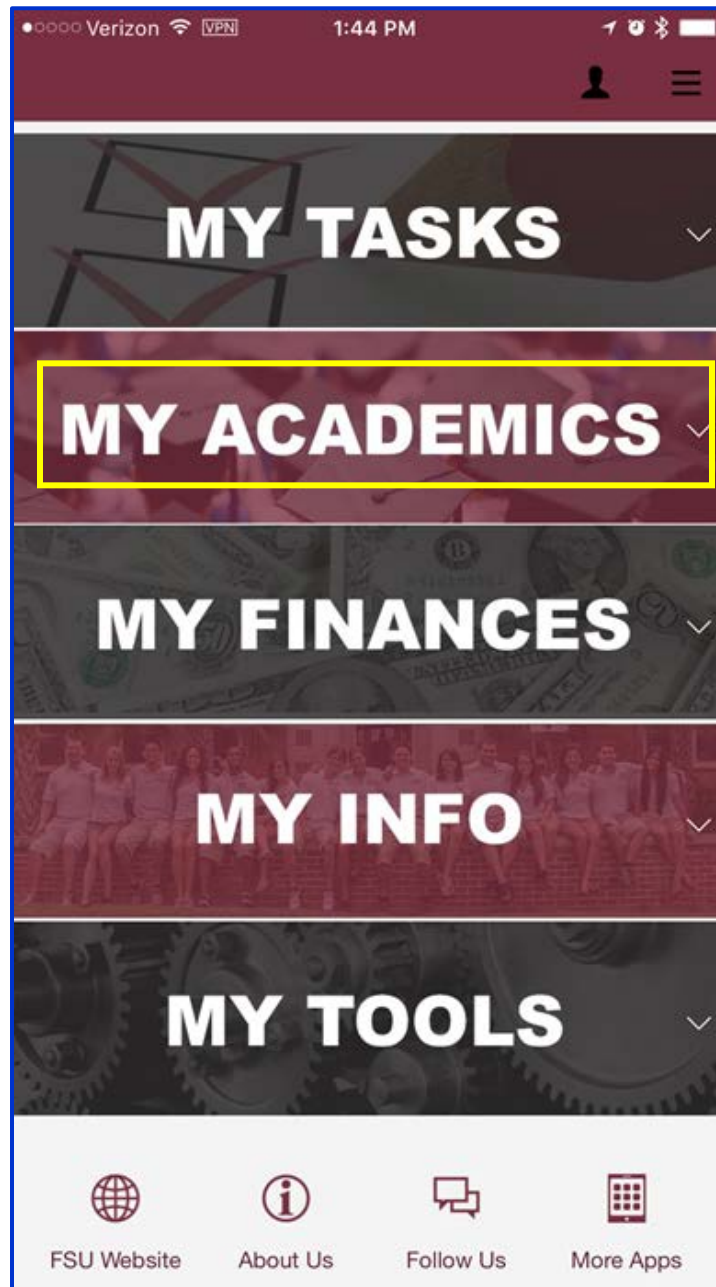


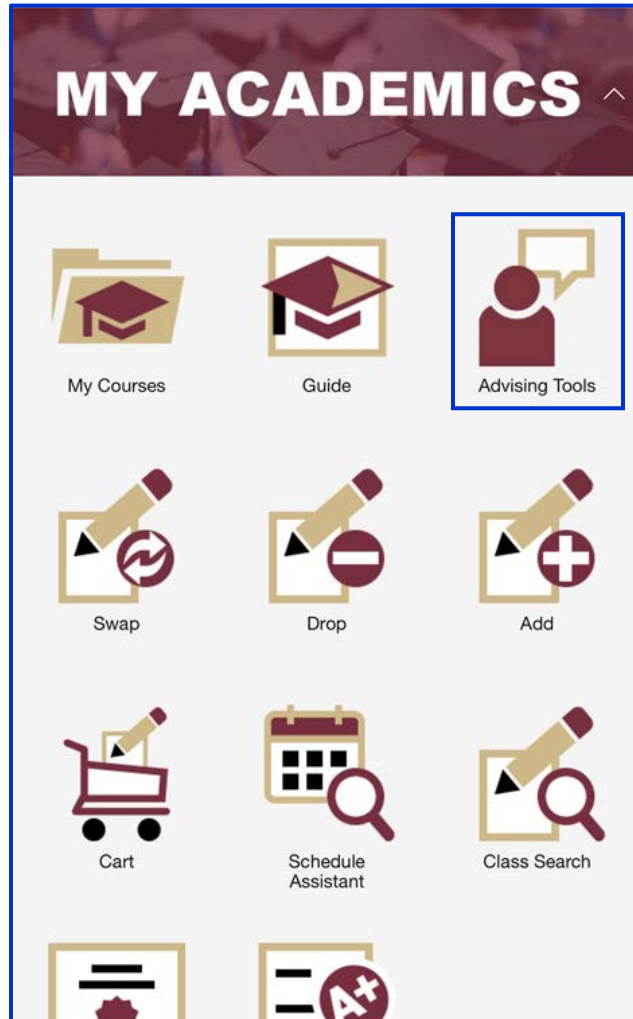
Use myFSU Mobile to Add Courses to My Planner

Navigation

1. Log-on to **myFSU Mobile App** with your FSUID and password. Tap **My Academics**.



2. Tap the icon for **Advising Tools** under My Academics area, and then select **My Planner**.

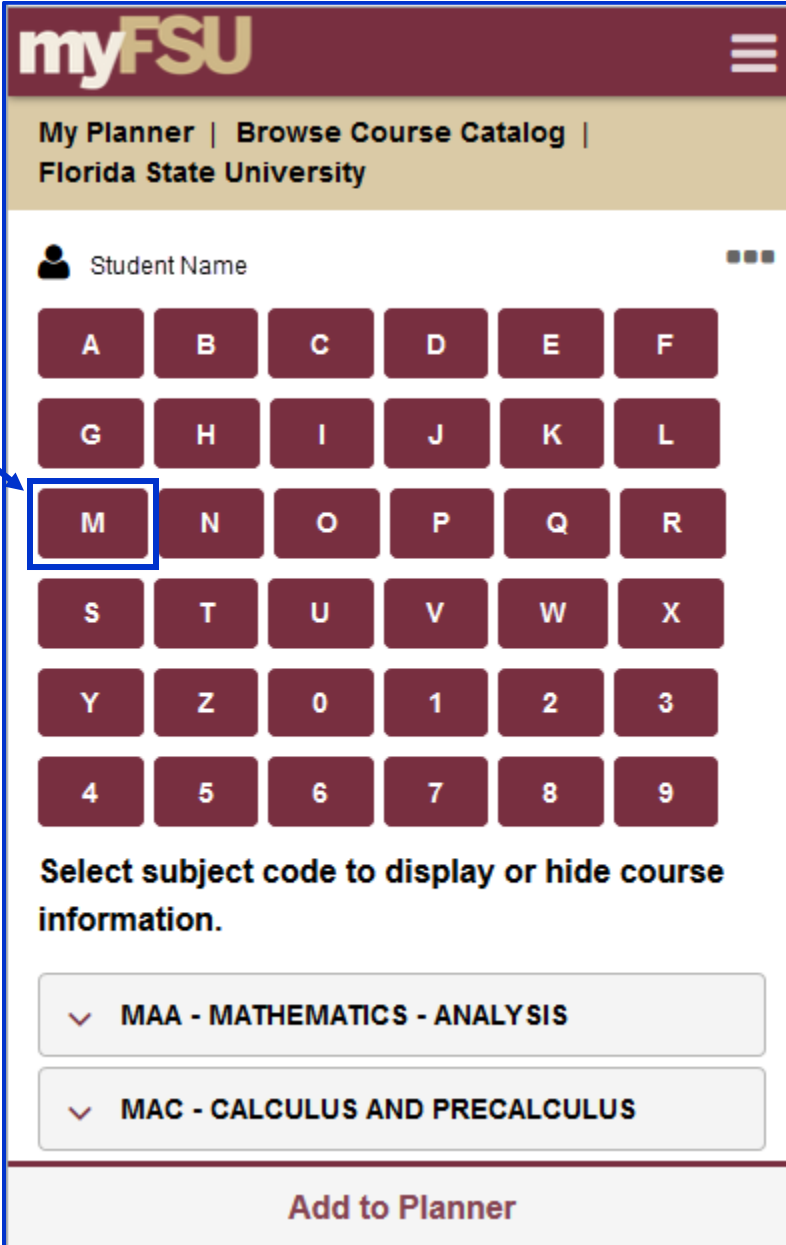


3. On your **My Planner** page, you have two options to search for and add courses to your Planner. You may either **Browse Course Catalog** to search for all classes offered at FSU or you may use the **Plan By My Requirements** button to add courses from your Academic Requirements Report.

The screenshot displays the 'myFSU My Planner' interface. At the top, the 'myFSU' logo is on the left and a hamburger menu icon is on the right. Below the header, the page title 'My Planner' is centered. A user profile section shows a person icon and the text 'Student Name' with a three-dot menu icon to its right. Underneath, the 'Select Career' section features a dropdown menu currently set to 'Undergraduate' and a maroon 'Change' button. Below this are five expandable course category boxes, each with a downward arrow and text: 'Courses Not Assigned To A Term', '2015 Summer', '2016 Spring', '2017 Spring', and '2017 Fall'. At the bottom, there are three buttons: 'Browse Course Catalog' and 'Plan by My Requirements' are highlighted in yellow, while 'Delete All' is in a maroon box.

Add Courses to Planner from the Course Catalog

1. On the **My Planner** page, tap the **Browse Course Catalog** button.
2. You will search for a course by the **Subject Area**. Select the first letter of the Subject Area for the course you are looking for.



myFSU

My Planner | Browse Course Catalog | Florida State University

Student Name

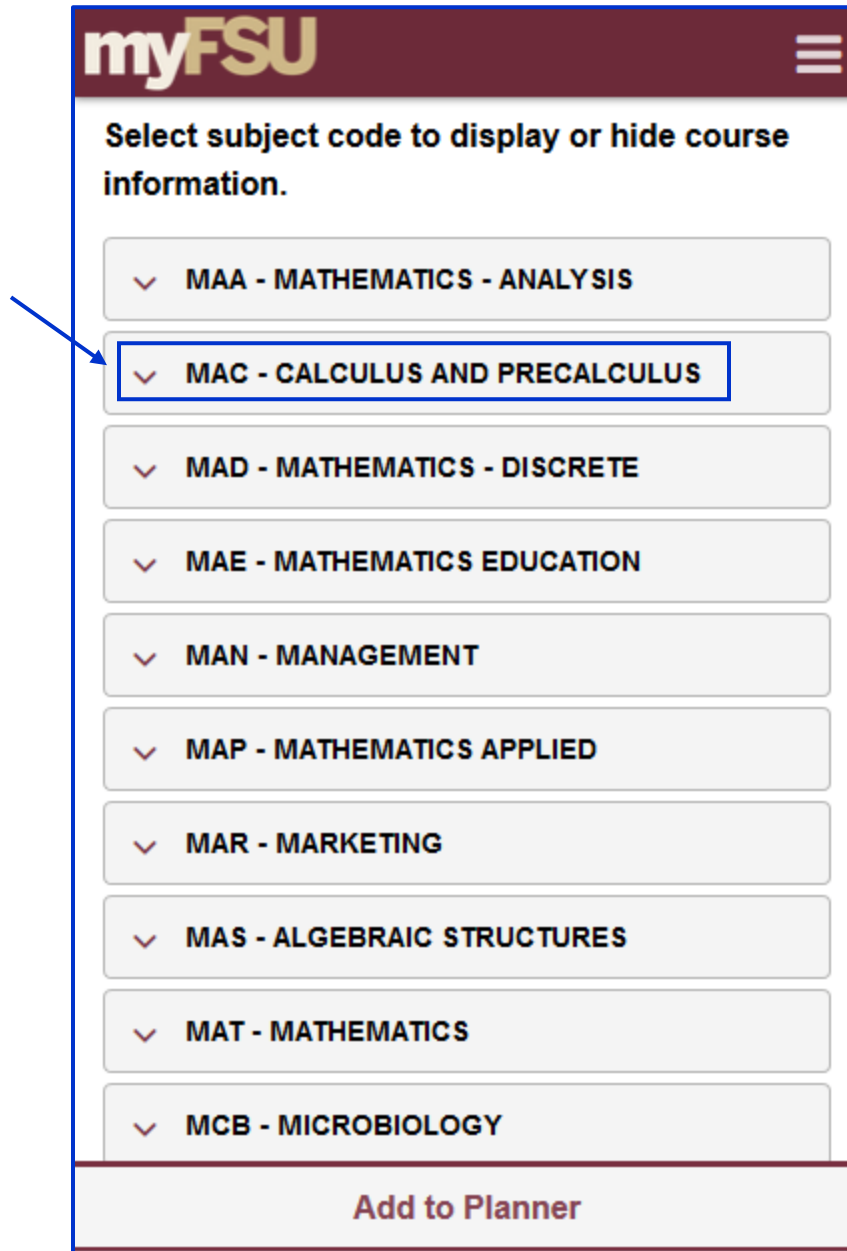
A	B	C	D	E	F
G	H	I	J	K	L
M	N	O	P	Q	R
S	T	U	V	W	X
Y	Z	0	1	2	3
4	5	6	7	8	9

Select subject code to display or hide course information.

- MAA - MATHEMATICS - ANALYSIS
- MAC - CALCULUS AND PRECALCULUS

Add to Planner

3. Scroll through the list of **Subject Areas** that begin with the letter you selected. Tap the downward arrow icon beside the subject you are searching for to expand the selection and view the **Course Numbers** offered within that Subject Area.



4. From the expanded course list, you will be able to view the **Course Number**, **Course Title** and the terms a course is **Typically Offered**.

NOTE: The terms listed under **Typically Offered** are intended to serve as a general guide. Course offerings for a specific term are subject to change depending upon enrollment demand and other factors.

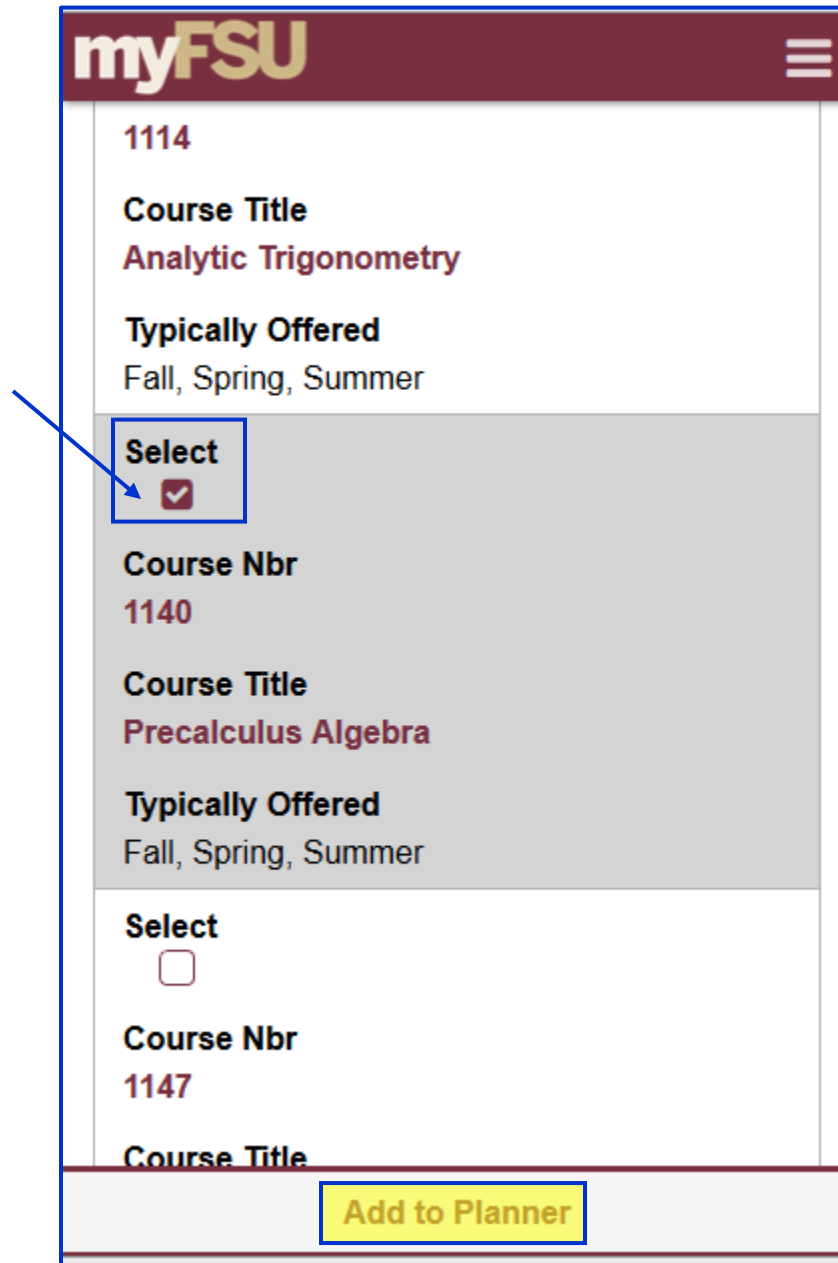
The screenshot shows the myFSU interface for the category "MAC - CALCULUS AND PRECALCULUS". It lists two courses with the following details:

Course Nbr	Course Title	Typically Offered
1105	College Algebra	Fall, Spring, Summer
1114	Analytic Trigonometry	Fall, Spring, Summer

A callout box with a blue border points to the "Course Nbr" and "Course Title" of the first course (1105, College Algebra). The text in the callout box reads: "Click the **Course Nbr** or **Course Title** to view **Course Details**, such as **Units**, required **Prerequisites**, and the **Course Description**."

At the bottom of the interface, there is a button labeled "Add to Planner".

5. Tap the **Select** box for the course(s) you want to add to your Planner. Then select the **Add to Planner** button at the bottom of the screen.

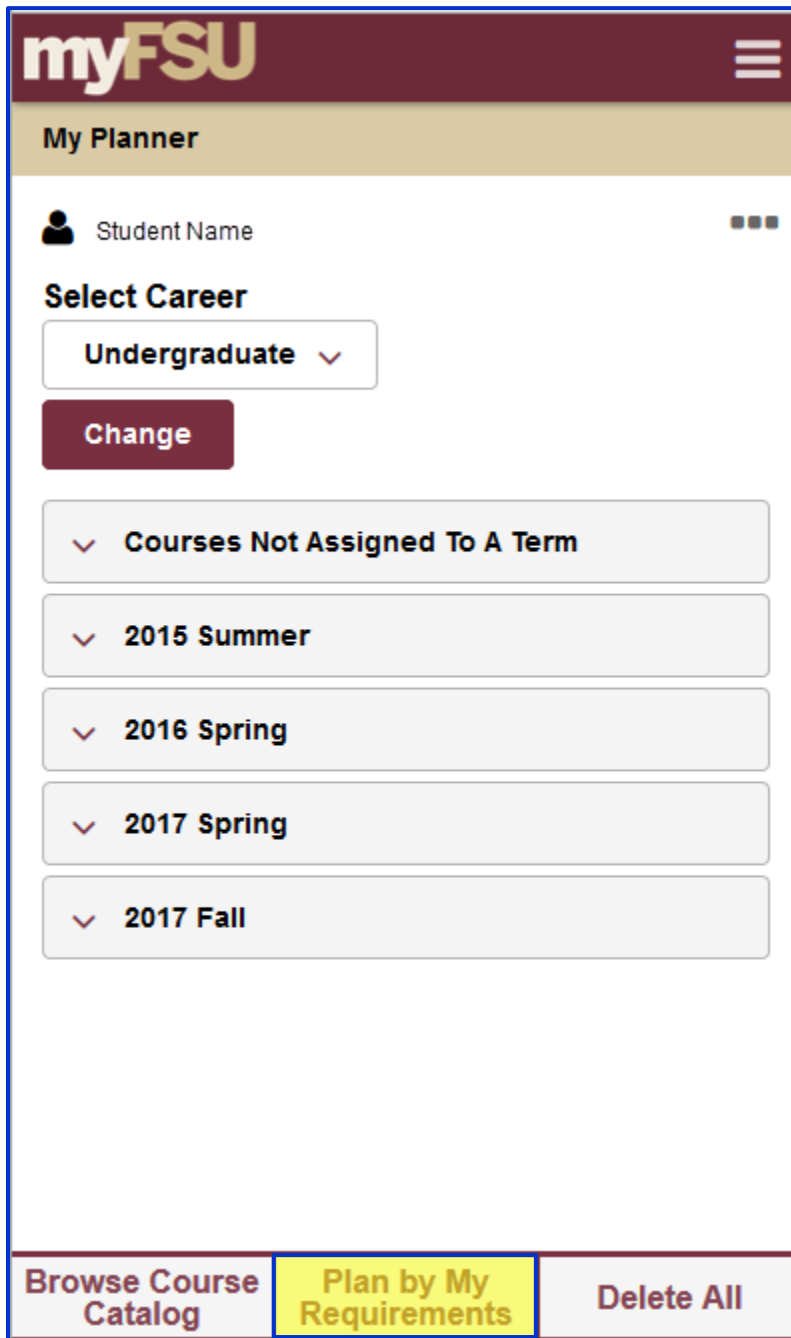


6. A confirmation note will appear letting you know that the course(s) you selected has been added to your Planner.

MAC 1140 has been added to your Planner.

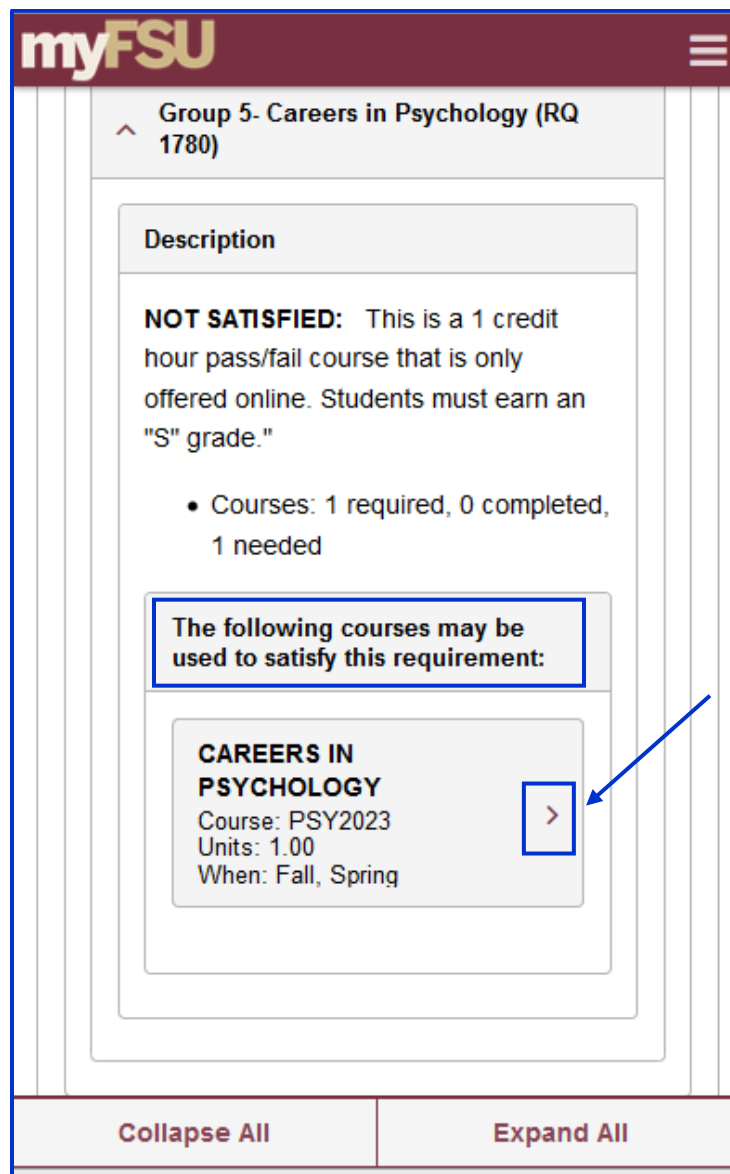
Add Courses to Planner from the Academic Requirements Report

1. On the **My Planner** page, tap the **Plan By My Requirements** button at the bottom of the screen.

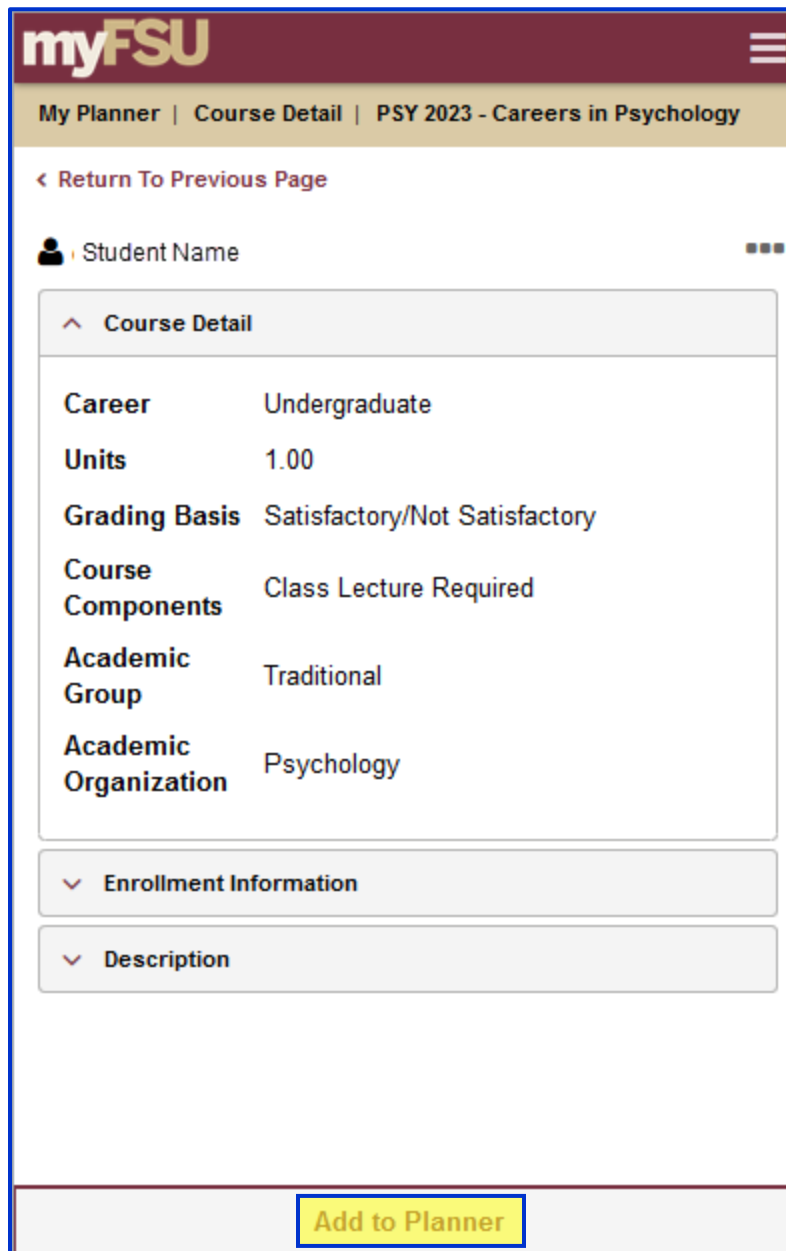


2. Your **Academic Requirements Report** will open on the next screen. On the report, scroll down to the **Requirement** that you are planning for. Beneath the area that states **The following courses may be used to satisfy this requirement**, tap the ">" for the course you want to add to Planner.

IMPORTANT NOTE: Not all areas of the Academic Requirements Report may allow you to view the courses that count for a given requirement. If you do not see the statement **The following courses may be used to satisfy this requirement** followed by the list of courses that may be taken to meet that requirement, then you will not be able to use the Academic Requirements Report to add those courses to your Planner. If you know the courses that will count for the requirement, follow the instructions in the previous section for adding a course by the **Browse Course Catalog** option.



- The **Course Detail** page will let you review information on the course, including **Units**, the terms the course is **Typically Offered**, **Prerequisites**, and a **Course Description**. Tap the **Add to Planner** link at the bottom.



- A confirmation note will appear letting you know that the course you selected has been added to your Planner.

PSY 2023 has been added to your Planner.